

Member Portal Event Registration

1. Log in to the TAMEST member portal. Go to <u>tamest.org</u>, and click on **MEMBER CENTER** at the top of the page.



Enter your username (email address) and password. Click **LOG IN**. If you forgot your password, click the **Forgot Your Password?** link.

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Userame	
Password	Log To
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	TAMEST employeet log in
0:	1018 MemberNation. All rights reserved.

For assistance logging in, contact the TAMEST office (512-471-3823 or tamest@austin.utexas.edu).

2. From the dashboard, click **LEARN MORE**, directly below the 2019 Annual Conference graphic.



3. On the 2019 Annual Conference event page, click **REGISTER NOW**. (Click **ADD TO CALENDAR** (below Register Now) to add the event to your schedule.)



4. Enter your registration information, and click **CREATE REGISTRATION**. If you are registering your spouse, click **REGISTER ANOTHER PERSON**, enter your spouse's information, and click **CREATE GUEST**. Click **CHECKOUT** and **PROCESS PAYMENT** to process your registration.

Create Registration

Tuesday Edith and Peter O'Donnell Awards Dinner \$0.00	1/15/2019 7:00 PM - 1/15/2019 9:00 PM	Start and end times subject to change.	
Wednesday Breakfast \$0.00	1/16/2019 7:30 AM - 1/16/2019 8:30 AM	Start and end times subject to change.	
Wednesday Lunch \$0.00	1/16/2019 12:30 PM - 1/16/2019 2:00 PM	Start and end times subject to change.	
Form Questions First and last name (for name badge) CompanyInstitution (for name badge) Special requests (delary nest-factors, wheelshall Factor Policy Refund Policy Refu	accessibility etc.): v December 30. A processing leve Create Registration	il be deducted for all refunds insued.	

Register Another Person (Spouse)

Contraction Cysis Tucker Wentor Cysis Tucker Cysis Tucker	Profile Logout	Action	Name	Registration Type	Totals	Session Due
Brocom Contractions in Group: 1 Amount Due: 1:0 Contractions Contractions Contractions Contractions Contractions Contractions Contractions Contractions Contractions	Dashboard My Account		Crystal Tucker	Member	\$1.00	Monday Opening Reception \$0.00 Tuesday Braixfast \$0.00 Tuesday Lind \$0.00 Tuesday Edith and Peter O'Donnel Awards Dinner \$0.00 Wochsaky Braixfast \$0.00 Wochsaky Lind \$0.00
Constitute C	Resources			Total Registrations in Group :	1	
Beents Checkcool	Gommittees			Amount Due :	\$1.00	\$0.00
	🛗 Events	Register	Another Person			Checkout

Create Guest

Tuesday Cultur 40.00	2:30 PM	start and end times subject to change.	
Tuesday Edith and Peter O'Donnell Awards Dinner \$0.00	1/15/2019 7:00 PM - 1/15/2019 9:00 PM	Start and end times subject to change.	
Wednesday Breakfast \$0.00	1/16/2019 7:30 AM - 1/16/2019 8:30 AM	Start and end times subject to change.	
Wednesday Lunch \$0.00	1/16/2019 12:30 PM - 1/16/2019 2:00 PM	Start and end times subject to change.	
Form Questions			
First and last name (for name badge):			
Company/institution (for name badge):			
Special requests (dietary restrictions, wheelchai	r accessibility, etc.):		
Refund Policy* C Regrettably no refunds for cancellations at	ter December 30. A processing fee	will be deducted for all refunds issued.	
]	Create Guest Cancel	

Checkout

Crystal Tucker	Regist				
Press Logen	Action	Name	Registration Type	Totals	Session Due
Deshboard My Account		Crystal Tucker	Member	\$1.00	Monday Opening Reception \$0.00 Tuesday Unix \$0.00 Tuesday Lunk \$0.00 Tuesday Lonk \$0.00 Wednesday Brakhast \$0.00 Wednesday Lunch \$0.00
Committees Events	Eve (Eva) McQuade	Member - Spouse	\$1.00	Monday Opening Reception \$0.00 Tuesday Unok \$0.00 Tuesday Lunch \$0.00 Tuesday Edith and Peter O'Donneil Awards Dinner \$0.00 Wednesday Breakfaut \$0.00 Wednesday Lunch \$0.00	
			Total Registrations in Group :	2	
			Amount Due :	\$2.00	\$0.00
					Checkout

Process Payment

	Payment Information	
	Please enter your discount code	
	Evaluate Discount	
	You will be charged	\$2.00
	Credit Card 0 Eist Name* Craft Card Number*	
	Last Name * Expiration Month (MM) *	
	Month	
	Expiration Year (YYYYY) *	
	Year ¢	
	Credit Card Type *	
	Visa ¢	
	CVC (Security Code)	
]	Process Payment	
-		

5. For any changes to your registration, contact the TAMEST office (512-471-3823 or tamest@austin.utexas.edu).